



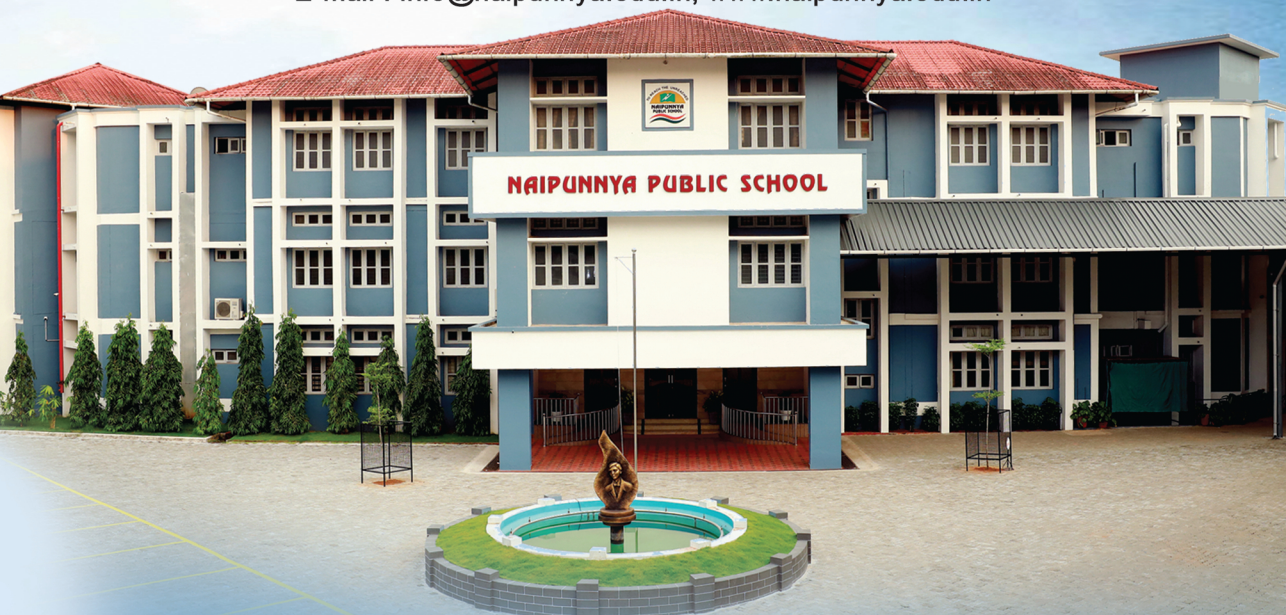
NAIPUNNYA PUBLIC SCHOOL

An ISO 9001:2015 Certified Institution

SENIOR SECONDARY

Affiliated to CBSE New Delhi (930610)

E-mail : info@naipunnya.edu.in, www.naipunnya.edu.in



HAND BOOK 2025-26

Name :

STD : Div.

Admission No : Roll No :

NAIPUNNYA PUBLIC SCHOOL



GENERAL SCHOOL INFORMATION

ADDRESS : EDAKKUNNU, PADUAPURAM P.O.,
ANGAMALY, KERALA, INDIA - 683 576

TELEPHONE : 0484-2450450, 2450850, 7736450450, 8547025250

EMAIL : info@naipunya.edu.in

WEBSITE : www.naipunya.edu.in

STUDENT DETAILS

NAME :ADMN. NO.

CLASS.....AADHAR No. :

HOME ADDRESS

.....PIN.....

PHONE (Res.)..... MOB. PH. :

OTHER CONTACT NUMBERS IN CASE OF EMERGENCY.....

OTHER EMERGENCY INFORMATION.....

DOCTORPHONE NO.....

Parents are informed that occasional remarks from the teachers are conveniently sent through these pages, and they are encouraged to do likewise. The change of address or telephone numbers are to be intimated in the school office then and there.

SCHOOL MANAGEMENT

Patron : His Beatitude Major Archbishop Mar RAPHEL THATTILL

Co-Patron : Archbishop Mar JOSEPH PAMPLANY

Executive Director : Rev. Fr. Dr. BINDO KILUKKAN

Asst. Exe. Director : Rev. Fr. CHRISTY MADATHIL

SCHOOL HOURS - 8:40 am. to 3:45 pm.

OFFICE HOURS

Monday to Saturday :

8:40 am. - 1:00 p.m., 1:30 pm. - 4:00 pm.

Principal : Mrs. RAJALAKSHMY M. P.

The principal will be available to the parents for consultation by prior appointment or at the following timing.

Monday to Friday : 2:30 to 3:30 pm.

Teachers will be available to the parents for consultation on all **Fridays** from **3:30 p.m.** to **4:30 p.m.**

No school business will be transacted on holidays & Second Saturdays.

----- NAIPUNNYA PUBLIC SCHOOL-----

MESSAGE FROM THE EXECUTIVE DIRECTOR



Dear Students, Parents, and Teachers

Welcome to the new academic year! As we embark on this fresh journey, I'm thrilled to reflect on the outstanding achievements of our students in the recent board examinations. Their remarkable results showcase the collective effort and dedication of our students, teachers, parents, staff, and management.

As we begin anew, I encourage our students to set ambitious goals and strive for excellence. Our committed team of educators and staff will provide a nurturing environment that promotes academic distinction, creativity, and holistic growth.

I invite parents to join hands with us in shaping the minds of our future leaders. Your partnership and involvement are vital to our mission's success.

Let's collaborate to make this academic year unforgettable and enriching for everyone.

Warm regards,

Fr. Dr. Bindo Kilukkan
Executive Director

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PERSONAL MEMO 2025-2026**Name of Student :**

Class & Sec :

House :

Admn. No.

Date of Birth :

Aadhar No. :

Mother**Father**

Name

Designation

Office Address

Email -id

Telephone

Mobile

Home Address :

Other Telephone Nos. 1)

2)

Sibling studying in NPS

1. Name :

Class & Sec:

2. Name :

Class & Sec:

Mode of Transport: School Bus / Private / Public Transport / Bicycle

Bus No :

Bus Stop :

Mode of private transport :

Ph. No. of Driver. :

Medical status

Allergy/ Illness (if any):

Medication prescribed:

Blood Group :

Specimen Signatures**Mother****Father**

PERSONAL MEMO 2025-2026

Name of Student :

Class & Sec: House :

Admn. No. Date of Birth :

Aadhar No. :

Mother

Father

Name

Designation

Office Address

Email –id

Telephone

Mobile

Home Address :

Other Telephone Nos. 1) 2)

Sibling studying in NPS

1. Name : Class & Sec:

2. Name : Class & Sec:

Mode of Transport: School Bus / Private / Public Transport / Bicycle

Bus No : Bus Stop :

Mode of private transport : Ph. No. of Driver. :

Medical status

Allergy/ Illness (if any):

Medication prescribed:

Blood Group :

Specimen Signatures

Mother

Father

SCHOOL ANTHEM

Naipunnya, Naipunnya, Naipunnya, Naipunnya
The highways to knowledge and skill
Run through these yards
Wisdom and understanding
Bloom together in these fields
Building lives, spreading smiles
We march forward over
Every high hill and low valley
Reach, reach for the unreached
Leap, leap for the stars beyond
Naipunnya, we reach for the unreached
Naipunnya, we reach for the stars beyond
Creative minds, unite here
As a family we flourish
Seeing the unseen
We attempt great things together
Our utmost we pledge
To build a better world
Unyielding spirits seeking minds, setting out for horizons
Reach, reach for the unreached
Leap, leap for the stars beyond
Naipunnya, we reach for the unreached
Naipunnya, we reach for the stars beyond
Naipunnya, Naipunnya, Naipunnya, Naipunnya

THE LORD'S PRAYER

Our Father in heaven / holy be thy name/ thy kingdom come / thy will be done on earth
/ as it is in heaven. / Give us this day / our daily bread / forgive us our sins / as we
forgive / those who sin against us. / Lead us not into temptation / but deliver us from
evil. / Amen.

PRAYERS AT NOON

I

O Lord/ My God/
Help me to be/ a worthy pupil/ of Naipunnya School/
To learn my lessons/ to do my duties/
To be responsible/ to be disciplined/
To respect my teachers/

To honour/ and cherish my parents/
To love my school/ and bring it glory/
To be/ a worthy citizen of India/
And to be/ prayerful always.
Bless me/ my God/ Amen.

II

Heavenly Father/ our light and our life/
We offer you/ our study time/
In thanksgiving /for Your great love/
Guide us /in our lessons/ bless our studies
And take us/ through the storms of life/
To reach the unreached./ Amen

PRAYER AFTER CLASS

I

Beloved Father in heaven / Accept our thanks / For all the good things /
You have given us. / The wisdom to learn / The power to understand /
And the nobility to love / Praise and glory be to you. Amen

II

Dear Lord

We thank You / for this beautiful day / For all those who helped us/
To grow in the school of wisdom. For my teachers and friends / Who have been kind
and good to me / Forgive me / for all my shortcomings/
And protect me / on my way home./ Amen

PLEDGE

India is my country./All Indians/are my brothers and sisters/
I love my country / and I am proud / of its rich and varied heritage./ I shall always
strive/to be worthy of it. / I shall give my parents / teachers / and all elders /respect
/ and treat everyone/with courtesy.

To my country / and my people, / I pledge my devotion. / In their well-being/and
prosperity alone / lies my happiness. Jai Hind.

NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he
Bharata bhagya vidhata
Punjab Sindhu Gujarata Marata
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchala jaladhi taranga,
Tava shubha name jage
Tava shubha ashisha mage
Gahe tava jaya gatha
Jana gana mangala dayaka jaya he
Bharata bhagya vidhata
Jaya he, jaya he, jaya he,
Jaya, jaya, jaya jaya he.

VANDE MATARAM

Vande Mataram
Sujalam Sufalam malayaja sheethalam
Sasyashyamalam-mataram Vande Mataram
Subra - jyotsna - pulakitha yaminim
Fulla kusumitha-drumadalashobinim
Suhasini sumadura bhashinim
Sukatham varadam mataram
Vande Mataram (2)

NAIPUNNYA HYMNAL PRAYER

I

ഈശ്വരാ കൈകുപ്പി നില്പു ഞാൻ നിൻ മുൻപിൽ
 ഈറനണിഞ്ഞ മിഴികളോടെ
 കാരൂണ്യമെന്നിൽ ചൊരിയണേ ഭൂവിനും
 കാരണമായുള്ള തമ്പുരാണേ

അച്ഛനും അമ്മയുമെന്തു പറഞ്ഞാലും
 അക്ഷരം തെറ്റാതനുസരിച്ചും
 ഉള്ളിൽ വെളിച്ചം പകരും ഗുരുവിനെ
 ഉൾമയിൽ സ്നേഹിച്ചും ആദരിച്ചും (ഈശ്വരാ....)

കൂടെ പഠിക്കുന്ന കുട്ടികളെ തന്റെ
 കൂടെ പിറപ്പുകളായ് നിനച്ചും
 ജീവിക്കുവാനായ് തുണയ്ക്കണേ
 ഭൂവിന്നരാശ്രയമായുള്ള തമ്പുരാണേ (ഈശ്വരാ....)

II

ജീവകോടിയിൽ നിത്യമായ് മേവും
 ജീവിതാനന്ദ ധർമ്മമേ
 ജീവസാഗരകല്ലോലങ്ങൾതൻ
 ഭാവസുന്ദരഗാനമേ (2)

താരിലും താരമണ്ഡലത്തിലും
 കാതിരുമ്പിലും പൂവിലും (2)
 ആരനശ്വര ജ്യോതിസ്സേകുന്ന
 ആമഹാശക്തി വന്ദനം (2) (ജീവകോടി.....)

ബുദ്ധിയും ജ്ഞാനശക്തിയും ദൈവ-
 ഭക്തിയും നല്ല സിദ്ധിയും (2)
 ഒത്തിണങ്ങിയ പാതയിൽ ഞങ്ങൾ-
 ഞൊത്തുചേരാൻ തുണയ്ക്കണേ
 ഒത്തുചേരാൻ തുണയ്ക്കണേ (ജീവകോടി.....)

III

എങ്ങുമെങ്ങും നിറയും വെളിച്ചമേ
 എൻ മനസ്സിൽ നീ ശാന്തിയാകേണമേ
 എന്റെ പാദം ഇടറാതിരിക്കുവാൻ
 എന്നുമെന്നിൽ കൃപചൊരിയേണമേ. (എങ്ങുമെങ്ങും)

പുവിലുറുന്ന പുഞ്ചിരി നീയല്ലോ
 പൂസ്തകം തരും ജ്ഞാനവും നീയല്ലോ
 പൂല്ല്യമാടവും പൂമണിമേടയും
 തുല്ല്യമായ് തൊഴും ശക്തിയും നീയല്ലോ (എങ്ങുമെങ്ങും)
 നല്ല ചിന്തയായ് എന്റെ മനസ്സിലും
 നല്ല ഭാഷയായ് നാവിന്റെ തുമ്പിലും
 നല്ല ചെയ്തിയായ് എന്റെ കരത്തിലും
 നന്മയായ് നീ കടന്നിരിക്കേണമേ. (എങ്ങുമെങ്ങും)

IV

കാണുന്നതെല്ലാം ആ സ്നേഹസ്വരൂപന്റെ
 മായാവിനോദ ഭാവങ്ങളല്ലേ
 കേൾക്കുന്നതെല്ലാം ആ ഗന്ധർവ്വഗായക-
 രാഗാർദ്രസംഗീതനാദമല്ലേ
 (കാണുന്നതെല്ലാം.....)
 എന്നെന്നുമുട്ടുന്ന പാടിയുറക്കുന്നൊ-
 രമ്മതൻ വാത്സല്യധാരയല്ലേ
 കേഴുമ്പോഴെല്ലാം ചേർത്തണച്ചീടുന്നൊ-
 രച്ചന്റെ കാരൂണ്യപൂരമല്ലേ
 (കാണുന്നതെല്ലാം.....)
 കാണായലോകങ്ങളെല്ലാം നിൻ വൈഭവ-
 മെന്നൊരാ സത്യം നീയോതിയില്ലേ
 സർവ്വചരാചരലോകരുമെന്നുടെ
 സോദരരെന്നു നീ പാടിയില്ലേ
 (കാണുന്നതെല്ലാം.....)

V

പരിമൃദുകോമളധരണിതൻ മീതേ
 ഹരിതവർണ്ണോജ്ജ്വല ലതകളിലാകെ
 മണമോലും സുനങ്ങൾ അഴകോടെ ചാർത്താൻ
 അഖിലലോകനാഥാ കൈതൊഴാം ഞങ്ങൾ
 ഞങ്ങളീ കുപ്പുകൈമൊട്ടുകളാലേ
 മംഗളഗാനങ്ങൾ അർച്ചനചെയ്കേ
 മതികവരുമാനന്ദം തീർക്കണേ ദേവാ
 മനതാരിലെനെന്നും മംഗളരൂപാ
 മധുമതി പെയ്യുന്ന നറുവെണ്ണിലാവും
 മഴവിൽകൊടിയുടെ നിറവുമീ വിണ്ണം
 ശ്രീ ഭക്തവത്സലാ നിർമ്മിച്ചു നിന്റെ
 തുവിരൽതുമ്പിലെ പമ്പരം ലോകം
 (പരിമൃദു)

VI

१५॥ नमो भगवते वासुदेवाय ॥

BEHAVIOR

而用之者皆曰

THE UNIVERSITY OF CHICAGO

१७। एकेनै ब्रह्मै विदेकै च

[illegible]

PHILIP H. HARRIS

而代誌也

「何で？」

2010年12月10日

ಪ್ರಸಿದ್ಧಿಪಾತ್ರ..

१७-फेब्रुवारी २०१६

VI

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THE UNIVERSITY OF CHICAGO PRESS

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ॐ नमो भगवते वासुदेवाय ॥

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VI

ENC. ENC.

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CHENG-HAI-NING

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THE GIBBONS (END)

IX

[illegible]

15-16-17-18-19-20-21-22-23-24-25-26-27-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100-101-102-103-104-105-106-107-108-109-110-111-112-113-114-115-116-117-118-119-120-121-122-123-124-125-126-127-128-129-130-131-132-133-134-135-136-137-138-139-140-141-142-143-144-145-146-147-148-149-150-151-152-153-154-155-156-157-158-159-160-161-162-163-164-165-166-167-168-169-170-171-172-173-174-175-176-177-178-179-180-181-182-183-184-185-186-187-188-189-190-191-192-193-194-195-196-197-198-199-200-201-202-203-204-205-206-207-208-209-210-211-212-213-214-215-216-217-218-219-220-221-222-223-224-225-226-227-228-229-230-231-232-233-234-235-236-237-238-239-240-241-242-243-244-245-246-247-248-249-250-251-252-253-254-255-256-257-258-259-260-261-262-263-264-265-266-267-268-269-270-271-272-273-274-275-276-277-278-279-280-281-282-283-284-285-286-287-288-289-290-291-292-293-294-295-296-297-298-299-300-301-302-303-304-305-306-307-308-309-310-311-312-313-314-315-316-317-318-319-320-321-322-323-324-325-326-327-328-329-330-331-332-333-334-335-336-337-338-339-340-341-342-343-344-345-346-347-348-349-350-351-352-353-354-355-356-357-358-359-360-361-362-363-364-365-366-367-368-369-370-371-372-373-374-375-376-377-378-379-380-381-382-383-384-385-386-387-388-389-390-391-392-393-394-395-396-397-398-399-400-401-402-403-404-405-406-407-408-409-410-411-412-413-414-415-416-417-418-419-420-421-422-423-424-425-426-427-428-429-430-431-432-433-434-435-436-437-438-439-440-441-442-443-444-445-446-447-448-449-450-451-452-453-454-455-456-457-458-459-460-461-462-463-464-465-466-467-468-469-470-471-472-473-474-475-476-477-478-479-480-481-482-483-484-485-486-487-488-489-490-491-492-493-494-495-496-497-498-499-500-501-502-503-504-505-506-507-508-509-510-511-512-513-514-515-516-517-518-519-520-521-522-523-524-525-526-527-528-529-530-531-532-533-534-535-536-537-538-539-540-541-542-543-544-545-546-547-548-549-550-551-552-553-554-555-556-557-558-559-560-561-562-563-564-565-566-567-568-569-570-571-572-573-574-575-576-577-578-579-580-581-582-583-584-585-586-587-588-589-590-591-592-593-594-595-596-597-598-599-600-601-602-603-604-605-606-607-608-609-610-611-612-613-614-615-616-617-618-619-620-621-622-623-624-625-626-627-628-629-630-631-632-633-634-635-636-637-638-639-640-641-642-643-644-645-646-647-648-649-650-651-652-653-654-655-656-657-658-659-660-661-662-663-664-665-666-667-668-669-670-671-672-673-674-675-676-677-678-679-680-681-682-683-684-685-686-687-688-689-690-691-692-693-694-695-696-697-698-699-700-701-702-703-704-705-706-707-708-709-710-711-712-713-714-715-716-717-718-719-720-721-722-723-724-725-726-727-728-729-730-731-732-733-734-735-736-737-738-739-740-741-742-743-744-745-746-747-748-749-750-751-752-753-754-755-756-757-758-759-760-761-762-763-764-765-766-767-768-769-770-771-772-773-774-775-776-777-778-779-780-781-782-783-784-785-786-787-788-789-790-791-792-793-794-795-796-797-798-799-800-801-802-803-804-805-806-807-808-809-810-811-812-813-814-815-816-817-818-819-820-821-822-823-824-825-826-827-828-829-830-831-832-833-834-835-836-837-838-839-840-841-842-843-844-845-846-847-848-849-850-851-852-853-854-855-856-857-858-859-860-861-862-863-864-865-866-867-868-869-870-871-872-873-874-875-876-877-878-879-880-881-882-883-884-885-886-887-888-889-890-891-892-893-894-895-896-897-898-899-900-901-902-903-904-905-906-907-908-909-910-911-912-913-914-915-916-917-918-919-920-921-922-923-924-925-926-927-928-929-930-931-932-933-934-935-936-937-938-939-940-941-942-943-944-945-946-947-948-949-950-951-952-953-954-955-956-957-958-959-960-961-962-963-964-965-966-967-968-969-970-971-972-973-974-975-976-977-978-979-980-981-982-983-984-985-986-987-988-989-990-991-992-993-994-995-996-997-998-999-1000-1001-1002-1003-1004-1005-1006-1007-1008-1009-1010-1011-1012-1013-1014-1015-1016-1017-1018-1019-1020-1021-1022-1023-1024-1025-1026-1027-1028-1029-1030-1031-1032-1033-1034-1035-1036-1037-1038-1039-1040-1041-1042-1043-1044-1045-1046-1

X

[illegible]

XI

Be not dismayed what ever be tide
God will take care of you
Beneath his wings of love abide
God will take care of you
 God will take care of you
 Through everyday o'er all the ways
 He will take care of you
 God will take care of you
Through days of toil
When your heart fails
God will take care of you
When dangers fierce your path assail
God will take care of you (God will take.....)

XII

As your children gather in peace
All the angels sing in Heaven
In your temple all that I seek
Is to glimpse your holy presence.

 All the heavens cannot hold you lord
 How much less to dwell in me?
 I can only make my one desire
 Holding on to Thee.

All the angels exalt you on high
What a kingdom to depart!
But you left your throne in the sky
Just to live inside my heart.

XIII

Make me a servant humble and meek
Lord, let me lift up those who are weak
And may the prayer of my heart always be,
Make me a servant, make me a servant,
Make me a servant to-day!

Even though you were, in the form of God
You took the form of a slave,
You accepted death, even on a cross,
So God exalted your name.

Ere you formed me in my mother's womb
You called me by my name
And you touched my mouth and appointed me
A prophet to the world.

XIV

Light of the world you stepped down into darkness
Open my eyes let me see
Beauty that makes this heart adore you
Hope of a life spend with you
Here I am to worship

Here I am to bow down
Here I am to say that you are my God
You are altogether lovely, altogether worthy,
Altogether wonderful to me

King of all days also highly exalted
Glorious in heaven above
Humbly you came to the earth you created
All for love sake became poor

XV

Just like a child who trusts his father dear
And who delights to feel his presence near
Just like a child whose mind has not a doubt
And whose heart is never proud.

Here I come , O Lord,
Here I come just like a child.
Here I come , O Lord,
Here I come just like a child.

Just like a child so weak he cannot stand,
But who holds firm and tight his mother's hands,
Just like a child who strings in bright daylight,
Fearing not the long dark night.

XVI

Have you not heard his silent steps
He comes, comes ever comes.
Many a song have I sung
In many a mood of mine
But all their notes, have always proclaimed,
He comes, comes, ever comes.
In the rainy gloom of July nights
On the thundering chariots of clouds
He comes, comes, ever comes
In sorrow after sorrow,
It is his steps that press upon my heart
And it is the golden touch of his feet
That makes my joy to shine.

XVII

O give thanks to the Lord for he is good
O give thanks to the Lord for he is good
Yes eternal is His love
I will sing to my God never ceasing
All my life I will tell of his wonders

He's the maker of all earth and heaven
Of the ocean, the seas and all they hold.

The Almighty is faithful forever
He is just to the poor and the outraged
It is He who gives bread to the hungry
Who delivers the captives from their chains

XVIII

Make me a channel of your peace
Where there is hatred let me bring your love
Where there is injury, your pardon, lord
And where there's doubt, true faith in you.

O, master, grant That I may never seek,
So much to be consoled as to console....
To be understood as to understand
To be loved as to love with all my soul.

Make me a channel of your peace,
Where there's despair in life, let me bring hope,
Where there' is darkness only light
And where there's sadness, ever joy

XIX

Keep me in the hollow of your hands
Lead me through this wild and stormy lands
Thou doth guide my feet though the pathway may be steep
Keep me in the hollow of your hands

Keep me, keep me day by day
Guide me, guide me all the way
Never, never let me stray
Keep me in the hollow of your hands

Keep me in the centre of thy will
All the plans for me may I fulfill
As I go my way help me Lord from day to day
Keep me in the centre of thy will

Keep me, keep me day by day
Guide me, guide me all the way
Never, never let me stray
Keep me in the centre of thy will

XX

O! Lord my God, when I in awesome wonder
Consider all the world thy hand has made
I see the stars I here the roaring thunder
Thy power through out the universe displayed

Then sings my soul my saviour God to Thee
How great though art (2)

And when I think that God his son not sparing
send them to earth I scarcely can believe
That on the cross our burden gladly bearing
He gave his life for all the worlds relieve

Then sings my soul my saviour God to Thee
How great though art (2)

XXI

More love, more power
More of you in my life
I will worship you with all of my mind
I will worship you with all of my heart
And I will worship you with all of my strength
For you are my Lord (2)

സ്നേഹമായ്.....ശക്തിയായ്.....

എന്നിൽ വന്നു നിറയേണമേ

ആരാധിക്കും ഞാൻ പൂർണ്ണമനസ്സോടെ

ആരാധിക്കും ഞാൻ പൂർണ്ണഹൃദയമോടെ

ആരാധിക്കും ഞാൻ പൂർണ്ണശക്തിയോടെ

എൻ രക്ഷകാ.....എൻ ദൈവമേ.....

XXII

You are my strength when I am weak
You are the treasure that I seek
You are my all in all
Seeking you as a precious jewel
Lord, to give up I'd be a fool
You are my all in all
Jesus Lamb of God, worthy is your name [2]
Talking my sin my cross my shame
Rising up again I bless your name
You are my all in all
When I fall down you pick me up
When I am dry you fill my cup
You are my all in all
Jesus, Lamb of God worthy is your name (4)
Worthy is your name (2)

XXIII

This little guiding light of mine
I'm going to let it shine (2)
Let it shine all the time, let it shine

Hide it under a bushel, oh no!
I' m going to let it shine (2)
Let it shine all the time, let it shine

Take this little light round the world
I' m going to let it shine (2)
Let it shine all the time, let it shine

THE MANAGEMENT

Naipunnya Public School, a pioneering project of the Archdiocese of Ernakulam - Angamaly, forms another phase of Naipunnya Group of Educational Institutions. Naipunnya, with its proven track record in Management Studies and Information Technology, was entrusted with the task of fulfilling the Public School project started in the year 2003. Naipunnya Public School has His Beatitude Major Archbishop Mar Raphael Thattil as the chief patron and Archbishop Mar Joseph Pamplany as co-patron. Pro-Proto-synellus Rev. Fr. Jacob Palackappilly functions as the Director (AICO). Presently Rev. Dr. Bindo Kilukkan is the Executive Director and Rev. Fr. Christy Madathil is the Asst. Executive Director.

AIMS AND OBJECTIVES

1. To impart quality education enabling the pupils to keep abreast of the times.
2. To provide a comprehensive education so as to develop in the children a sound character and a rounded personality.
3. To mould children with a keen sense of discipline, responsibility, initiative, integrity, self-confidence, self-esteem and positive self image.
4. To impart a sound religious and moral education so as to uphold moral values in life.
5. To ensure sound physical and intellectual development.
6. To help each child with emotional responses, to adjust to necessary changes and to overcome obstacles.
7. To help each child to respect the rights and privileges of others and their points of view.

VISION

Integral formation and refinement of the youth through a continuously renewed training programme, combining effective methods, advanced techniques and Christian values, for the benefit of the society at large.

MISSION

Imparting innovative and effective training to students in order to achieve excellence in personal integrity, professional ingenuity and social commitment.

MOTTO

“To reach the unreached” is the avowed motto of Naipunnya. It aims at the relentless toil to reach for the stars beyond. At the same time it encapsulates inclusion of all.

CURRICULUM

The School follows the curriculum and syllabi of the Central Board of Secondary Education, New Delhi. The students are prepared for Secondary School Examination (SSE) & Senior Secondary Certificate Examination (SSCE). Examinations take place at the end of grades X & XII. The medium of instruction is English. Hindi and Malayalam are the additional languages being taught.

FACILITIES OFFERED

* Cafeteria * Media Room * Language Lab * Smart Class Rooms * Library * Computer Labs * Audio Visual Rooms * Public Speaking * Indoor and Outdoor games * Prayer facilities * School Transport * Sports and Athletics * Medical Service * Resource Room Teaching * Educational Tours & Picnics * Counselling * Value Education Programmes * Club Activities * House Activities * Mathematics Lab * Science Labs * Life skill education * Lego Activity * Leadership Camps * Co-Curricular activities like Classical Dance, Classical Music, Western Dance, Guitar, Violin, Electronic Organ, Karate, Yoga, Roller Skating, Self skill training.

ADMISSION

The LKG is open to children aged 4 as on the 1st of June of the year of admission or a date decided by central/state government/CBSE from time to time. Attested copies of the child's birth and vaccination certificates should be submitted. The correct date of birth and name must be written in the application for admission. The registration forms are issued at the beginning of August for the succeeding academic session. There will be a counselling session held for both parents and the child seeking admission to LKG. To other classes admission will be subject to the availability of seats and based on their merit.

Pupils coming from other schools are required to bring their transfer certificates from the school last attended, duly attested by the D.E.O. or by the Regional Office, CBSE, if from another state or country according to CBSE regulations.

The school authorities reserve the right to refuse admission to a pupil without assigning any reason. They also reserve the right to dismiss students whose diligence or progress in studies is constantly unsatisfactory or whose conduct is harmful to other students or whose parents show little interest in the progress of their wards.

WITHDRAWALS

- * A month's notice in writing is required for the withdrawal of a pupil.
- * Transfer Certificates will be given only to those who have paid the fees and other dues.
- * If a pupil is found unfit to continue in the school he/she will be removed from the rolls. Misbehaviour, cruelty towards other students, irregular attendance, disrespect to teachers, habitual idleness, stealing, improper conduct, etc are sufficient reasons for the dismissal of a pupil.
- * The school reserves the right to dismiss students whose fees and other financial dues are not paid in time and also cancell the admision if mandatory documents are not submitted within the stipulated time.

ATTENDANCE

We stress the importance of regular attendance at the school. Ensure that your child is regular and punctual. No pupil shall be absent by himself/herself without prior permission. For unforeseen reasons, the reason for leave shall be documented in the School handbook on the first day of return to the school.

- * Continuous absence for 15 working days without a genuine reason renders students liable to be removed from the rolls.

- * Prior permission must be taken from the Principal for leave for more than 3 days.
- * The school does not encourage children to be taken early or brought late to the school.
- * Half-a-day leave will not be granted to pupils unless requested by parents in case of a genuine emergency of medical reasons or death in the family. In such instances the matter has to be informed to the Principal.
- * A minimum of 80% of the total working days of the academic year is a pre-requisite for promotion.
- * Attendance on the dates of opening and closing of the school is compulsory.

FEES

1. All the school fees are due in advance and should be paid in three installments on or before the **10th day of May, September and January**.
2. Fees can also be paid in one installment for the whole year in advance. Payment of fees can be made through any branch of **The Federal Bank** using the challan slips provided from the school by mentioning the Admission Number of the student.
Online payment of fees can be done through our website **www.naipunnya.edu.in/**
Mobile App
3. Fine of Rs. 5 will be collected per day for the next ten days after the due date. (upto 20th) Bank will accept fees after 20th of the particular month with a fine of Rs 100/-. Non-payment of fees even after the particular month will lead to removal of the student from the rolls. If the assigned date is a bank holiday, fees could be remitted on the following working day.
4. All school fee dues of the year must be cleared before a pupil is permitted to sit for the final examination.
5. The receipts issued by the school office/bank for the payment of school fees, bus fees, etc should be preserved and produced whenever they are asked for.

FEE DETAILS 2025-26

| ITEM | PRE-KG | LKG | UKG |
|----------------------------|--------|--------|--------|
| 1 st Instalment | 7,700 | | 11,450 |
| 2 nd Instalment | 7,700 | 10,000 | 11,450 |
| 3 rd Instalment | 7,700 | 10,000 | 11,450 |

| ITEM | I-IV | V | VI-VIII | IX & X | XI
Science &
Computer | XI
Commerce
& Humanities | XII
Science &
Computer | XII
Commerce
& Humanities |
|-----------------------------|--------|--------|---------|--------|-----------------------------|--------------------------------|------------------------------|---------------------------------|
| 1 st Installment | 12,300 | 11,800 | 11,050 | 10,900 | 15,250 | 13,100 | 15,500 | 13,100 |
| 2 nd Installment | 12,300 | 11,800 | 11,050 | 10,900 | 15,250 | 13,100 | 15,500 | 13,100 |
| 3 rd Installment | 12,300 | 11,800 | 11,050 | 10,900 | 15,250 | 13,100 | 15,500 | 13,100 |

LIBRARY

- * Books from the school library will be issued to students only during the long recess and during the library hours fixed for each class.
- * Books for reference can be obtained from the librarian during the library hours. These books cannot be taken out of the library.
- * Perfect silence and order must be maintained in the library.
- * Periodicals and newspapers should not be taken out of the reading room.
- * All the books, before they are taken out of the library must be entered in the Library Issue Register.
- * Books are issued only for the use of the borrower. Hence he/she may not exchange them or lend them to others.
- * Books must be examined by the borrower before he/she leaves the library and must point out to the librarian if any damage is observed or else he/she may be held responsible for it.
- * The books ones drawn must be returned to the library within a week. It may however be extended for another week duly approved by the librarian.
- * In case of damage or loss of a book, the student will have to make good the loss or damage as assessed by the librarian, normally the cost of the book and fine. In the event of one volume of a set of books being lost, the whole set will have to be replaced.

- * All the library books must be returned before the terminal or final examination, failing which the pupil may not be allowed to appear for the exams. All books should be returned before 10th of March, the day fixed for stock taking.
- * It is advised that the pupils should maintain a record of all the library books they have read during the year.

SCHOOL PARLIAMENT

The School Parliament is intended to inculcate democratic values in pupils. It also gives ample scope for self expression, evaluation and judgment. It consists of School Leader, assistant School Leader, General Captain, Asst. General Captain, Captains and Vice Captains of the four houses.

TRANSPORTATION

The school buses ply in selected routes. Students are to board and alight from the buses at the fixed boarding points. Bus fees are to be paid in advance before the **10th of every month**. Students who opt for the school bus transportation have to avail the facility throughout the academic year. The tendency of opting for school buses only during the monsoon is not permissible.

The bus charges vary according to the distances. Vehicle charges should be paid in advance for each month. Parents have to make necessary arrangements to hand over and to take back their children at scheduled bus stops. If the school authorities are unable to run the bus, parents have to make their own arrangements to send their children to the school.

The school will not provide alternative transport facilities to students who miss the bus. While waiting for the bus, students should be mindful of good manners and exemplary behaviour.

The Management, Principal and staff will not be held responsible in any way for any accident or mishap that may occur to the student outside school premises while bringing the students to the school or taking them back.

PRIVATE TRANSPORT

Students who come to the school by private vehicles / auto rickshaws are to enter the school at Gate No. 2. No student passenger vehicle is to stop or park near Gate No.1, nor it is permitted for students to alight at the front gate.

Dangerously overcrowding in the autos is a punishable offence. Not more than six students are expected to travel in a student carrier auto. Violation of this rule is a public offence.

Vehicles other than the school transport system will not be allowed to enter the school campus. This is in the interest of the safety of your child.

ACCIDENTS

All precautions are taken to protect children from accidents while playing. However in the event of any mishap, the school does not accept legal responsibility. Immediate first aid will be administered and the pupil involved will be taken to the nearest medical facility if necessary and the same will be intimated to the parents

HEALTH CARE

Nurse in charge of students would take care of the sick room. First aid is given at the school to deal with bumps and bruises, aches and pains, coughs and sniffles. The student may avail of the Sick Room facility in such cases. However the parent/guardian shall be contacted if the child needs more medical attention and required to go home early or to be taken to hospital. If a student needs to carry medicines to the school please ensure that a note with regard to the same is entered in the School handbook without fail for the knowledge of the teachers.

VISITING HOURS

The school does not encourage the parents to meet their wards during the school hours. However parents may meet the teachers on all Fridays from 3.30 pm to 4.30 p.m. The parents will be called after each semester to have a discussion with the class teachers of their wards. The parents shall not meet the teachers directly in the class room/staff room or the lobbies.

In case of an emergency, the parents must get permission from the Principal to meet the teachers. Consultation with the Principal may be had from 2-30 to 3-30 p.m on all working days or any other time with prior appointment.

SCHOOL RULES

1. The management ensures to it that each pupil develops the spirit of discipline, as a habit of the mind and not by external compulsion. Naipunnya expects each student to uphold the school's values imbibed at the school, not only during their school years but also throughout their life. The spirit of Naipunnya is to be reflected through such values. Parents are requested to co-operate in the functioning of the school by enforcing regularity, punctuality and discipline and by taking interest in their ward's progress.
2. Every pupil shall endeavour to keep up the high standard and morale of the school by excelling in studies, manners and deportment.
3. Students must be neatly dressed in full uniform with **clean socks** and **polished shoes**.
4. Punctuality is the key to success. Pupils should be present in the school, before the first bell for commencement of classes. Late comers should meet the Principal and their names must be entered in the late coming record.
5. Pupils should not move about at the time of prayer and National Anthem. They shall observe strict silence at the assembly.
6. At the first bell, the students as well as the staff shall assemble in the quadrangle of the school accompanied by the class teachers in the class order. On dispersal the pupils will move to their own classrooms in the same order.
7. When the teacher enters the classroom, all the pupils should stand up, greet him/her and remain standing until they are asked to sit down. All shall remain silent and study till the teacher comes to the class. In the absence of the teacher, the class leader assumes the responsibility for the order and discipline of the class.
8. No pupil shall enter other classrooms without permission. Pupils may change their allotted seats in the class room **ONLY** with the permission of the class teacher.
9. Running or playing around or shouting inside the classrooms or corridors is strictly prohibited. While passing along the corridors and quadrangles during school hours, pupils shall keep silence. No shouting or whistling is allowed in the class rooms/Corridors. No student shall disturb another class at work on the flimsy plea of borrowing a pen, pencil or book on loan from his friend.
10. All books must be kept clean and well labelled. No drawings, pictures, photograph or scribbling will be accepted on any part of any text book and exercise book. The offenders at their own expense will replace books, files and any school property defaced or destroyed.

11. Pupils should be polite and courteous and greet their teachers, elders and respect persons when they meet them.
12. Students are expected to speak only English in the school campus (except in Malayalam and Hindi language classes) and in the school bus. Every one must take pride in conversing in English. Any pupil found conversing in other vernacular will be subject to disciplinary actions.
13. Perfect silence is to be observed in the laboratory and library.
14. Every pupil is responsible for the safe keeping of his/her belongings.
15. All the books and articles of pupils must bear their name.
16. Gold ornaments, jewellery and costly articles are not to be brought to the school under any circumstances.
17. Playing cards, toys, tattoos, CDs, mobile phones, cameras, video games, chewing gum, whistler, fire crackers, periodicals etc should not be brought to school.
18. Wrist watches are allowed only for students of Std V and above. Smart watches, Band, Expensive and matching size watches are not allowed. They are not to be removed during the school hours.
19. No student can leave the school premises during the school hours without the Principal's permission. They need to avail the gate pass from the Principal/ Vice-Principal.
20. Habitual negligence in work, disobedience, acts of misconduct will involve severe disciplinary action including expulsion.
21. Any damage caused to the property of the school will have to be made good.
22. Pupils should realize that they are responsible to the school authorities for their conduct both in and outside the school. Hence misbehaviour in public places and conveyances are sufficient reason for the dismissal of the students from the school.
23. Celebration of any special days like birthdays should be treated as a simple affair. Students are permitted to wear colour dress, strictly formal one which aligns with the school decorum. Students may distribute simple chocolates to their classmates, if they so desire. Cutting of cakes/distribution of sweets or gifts are not permitted. Any violation will be considered to be a wilful disrespect to the rules and against the decorum of the school. The defaulters will be dealt with strictly. The celebrant may contribute an amount to the school charity fund on this occasion.
24. The School counsellor is available during the school hours. In the event of any academic or emotional stress, you may contact the counsellor through the class teacher.

25. Students allotted with responsibilities like members of school parliament and prefects should be a role model in their overall behaviour and wear their respective badges daily.
26. As a Naipunnayan, shouting or whistling is certainly not a desirable practice, within or outside the campus and in the school bus.
27. Bringing fireworks/explosives or splashing colour/mobiles/iPods/pen drives/CDs etc in school premise is strictly forbidden. Non-compliance of this instruction can result in expulsion from the school.
28. The principal/management has the right to introduce, amend or change the rules and regulations whenever necessary in furtherance of the aims and objectives of the school.
29. Since the handbook is prepared at the beginning of the year, minor changes in dates and timings may sometimes have to be effected. The same will be communicated through the handbook

KINDERGARTEN STUDENT DRESS CODE

Ensure that your child comes to the school neatly dressed and maintains the dress code prescribed to them. The school uniform is obligatory on all school days and at official school functions unless otherwise indicated. Pupils should take special care to keep their uniform clean and smart at all time. Shoes must be clean and neatly polished. Girls and boys should wear the prescribed black shoes and the school socks. During monsoon (June & July) students can wear black sandals with black straps as prescribed by the school.

Girls are to have their hair trimmed properly to the shoulder level and wear prescribed cloth hair band. Other fancy hair clips and accessories are not allowed.

Girls are not allowed to colour their hair, grow / varnish their nails nor do any kind of tattooing. Using bindi is not allowed. Boys must have their hair neatly cut properly from time to time (no fancy cuts). No bands or threads are allowed on hand/leg.

Girls are to wear bloomers and slips as part of their uniform. Gold and other ornaments are not permitted except a small ear stud for girls (Second Stud is not allowed).

If any child comes in improper uniform, it will be dealt with a warning and later with disciplinary action. Fines may be enforced in the case of regular defaulters.

On the day that students are permitted to wear casual clothes do ensure that they are suitably attired for school. Dress and deportment speak volumes for the student and the institution.

BOYS

Regular Days : Half sleeved Cream Shirt, Chocolate Brown Check Shorts, Biscuit Shade Socks & Black Shoes.

Wednesdays : Half sleeved off-White Self Check Shirt. Dark Peacock Grey Shorts, Grey shade Socks & Black Shoes.

LKG - GIRLS

Regular Days : Chocolate Brown check Frock, Biscuit Shade Socks & Black Shoes, Black cloth Hairband.

Wednesdays : Dark Peacock Grey Frock, Grey Shade Socks & Black Shoes, Black cloth Hairband.

NB :

1. The shoes should be as prescribed by the school (Class LKG to II) Model No: Odysia CL 2013.
2. Footwear for monsoon (June & July) Black sandal with back straps for boys & girls.

Std. I to XII STUDENT DRESS CODE

Ensure that your child comes to the school neatly dressed and maintains the dress code prescribed for them. The school uniform is obligatory on all school days and at official school functions unless otherwise indicated. Pupils should take special care to keep their uniform clean and smart at all time. Girls and boys should wear the prescribed black laced shoes neatly polished and the school socks.

Girls (I-IV) are to trim their hair properly to the shoulder level. Girls (V-VIII) may grow their hair, but should wear it as a pony tail and held in place with a band that should match their general dressing. Other girls (IX-XII) may grow their hair, but should wear it as a pony tail. Fancy hair clips/accessories and use of bindi are not allowed.

Students are not allowed to use mehendi, colour their hair, grow/varnish their nails or do any kind of tattooing. Boys must have their hair neatly cut from time to time (no fancy cuts). Gold and other ornaments are not permitted except a small ear stud for girls (Second Stud is not allowed). No bands or threads are allowed on hand/leg.

Girls (I-V) must wear bloomers and slips as part of their uniform.

If any child comes in improper uniform, it will be dealt with a warning and later with disciplinary action. Fine may be enforced in the case of regular defaulters.

On the day that students are permitted to wear casual clothes do ensure that they are suitably attired for school. Dress and deportment speak volumes for the student and the institution.

Classes: I – IV (BOYS)

Regular Days: Half sleeved Grey shirt, Grey shorts, School Tie, School Belt, Grey Socks (Long Socks) & Black Shoes.

Wednesdays: Half sleeved Cream shirt, Biscuit colour shorts, School Belt, Biscuit Shade Socks (Long Socks), Black Shoes and School Tie.

Classes: V – XII (BOYS)

Regular Days: Half sleeved Grey shirt, Grey Pants, School Tie, School Belt, Grey Socks (Ankle Socks) & Black Shoes.

Wednesdays: Half sleeved Cream shirt, Biscuit colour Pants, School Belt, Biscuit Shade Socks (Ankle Socks), Black Shoes and School Tie.

Classes: I – V (GIRLS)

Regular Days: Half sleeved Grey shirt, Box pleated check pinafore, Maroon Loop Tie, School belt, Black cloth hair band, Grey socks (Long Socks) & Black shoes.

Wednesdays: Half sleeved Cream shirt, Box pleated Biscuit colour Pinafore, Biscuit colour Loop Tie, School Belt, Black cloth hair band, Biscuit shade socks (Long Socks) & Black shoes.

Classes: VI- XII (GIRLS)

Regular Days: Half sleeved Grey shirt, Grey Pants, Grey colour jacket, School Tie, Black bands for pony tail (students with short hair - Black cloth hair band), Grey socks & Black shoes.

Wednesdays: Cream $\frac{3}{4}$ sleeved shirt, Biscuit colour Pants, Biscuit colour jacket, Black band for pony tail (students with short hair - Black cloth hair band), Biscuit shade socks, Black shoes and School Tie.

NB:

1. The shoes should be as prescribed by the school (Class LKG to II Model No: Odysia CL 2013, Class III to XII Model No: Odysia CL-3011).
2. Footwear for monsoon (June & July) **Black sandals with back strap for boys & girls.**
3. Boys and Girls of classes XI & XII are to wear School Tie with Yellow stripes every day.
4. All students must wear modest and appropriate attire.
5. Accessories - Excluding gold may be worn.
6. Collarless T-shirts and hoodies are not permitted.
7. Wearing the school ID card is mandatory.
8. Tight-fitting or transparent clothing is strictly prohibited.
9. Students of Grade VIII and above (boys and girls) must wear full-length dresses. Short crop tops, short tops, and sleeveless outfits are not allowed.

WHAT IS EXPECTED FROM NAIPUNNYANS

1. **Attend** the school in proper, smart and neat uniform.
2. **Be** in school five minutes before the first bell.
3. **Concern** for personal, school and national property.
4. **Due** respect will be shown to prefects and class monitors on duty.
5. **Enter** the school with great desire to learn.
6. **Foster** positive attitude.
7. **Greet** your teacher with respect.
8. **Help** each other to have a sense of vision.
9. **Instill** the habit of reading newspaper.
10. **Judge** others by their manners and not by their looks.
11. **Keep** the books neat and tidy.
12. **Liberal** approach - tolerant and open minded.
13. **Maintain** cleanliness and throw papers in the dustbin.
14. **Never** tell lies whatever may be the cause.
15. **Obey** the rules and regulations of the school.
16. **Please**, sorry, and thank you are good manners to be used in our talk.
17. **Queue** up while moving through the corridors during school hours and dispersal.
18. **Resort** to unfair means during examinations is out of our dignity.
19. **Speak** only English in the school campus and the school bus.
20. **Take** part in all co-curricular activities.
21. **Universal** brotherhood and service to mankind are our feelings.
22. **Value** the time, as it does not wait for anybody.
23. **Wearing** the school uniform is our self esteem.
24. **X-ray** the weakness and find solutions.
25. **You** will succeed if you try hard.
26. **Zenith** is the ultimate achievement.

RECOMMENDATION TO PARENTS

1. Parents should check the school hand book every evening. Remarks made in the school hand book by the principal/ teacher should be taken note of and counter signed. Besides the school calendar, circulars with serial numbers and dates issued from time to time to the parents to keep them informed of the school's programme.
2. The school contact number should be used in case of emergency, please abstain from the habit of making petty enquiries.
3. Parents are advised not to grant any money to the students, as any monetary transaction is strictly prohibited.
4. Parents/guardians/visitors/drivers are not expected to enter the classroom or speak to teachers during the class hours. The teachers will be available to the parents for consultation on all Fridays from 3.30 p.m. to 4.30 p.m.
5. No vehicle will be allowed to enter the school compound during school hours.
6. Parents are advised to educate their wards to respect civic rules by not allowing minors to drive two wheelers like motor bikes/heavy vehicles.
7. Name and class should be clearly labelled on student's belongings. Lost and found articles will be kept in the office and should be claimed by the child.
8. Students who fail to show the remarks/ test report and get them countersigned by their parents are liable to be sent home.
9. Changes in the address or telephone numbers of parents/guardians must be intimated to the school, failing which the school will not be responsible for the non-receipt of communication.
10. Parents are requested to ensure that their wards carry the text/exercise books according to the timetable of the day, absence of which adds excess weight and harms the spine of the child.
11. Please meet the Principal or a teacher whenever you receive a note or a phone call regarding your ward's problem.
12. Should there be any legitimate complaint, do not hesitate to meet the Principal at once for personal intervention.
13. Criticism of the teacher or the institution in the presence of their children should be scrupulously avoided because it may cause loss of respect to their teacher as well as the School, further retard his progress.
14. Payment of fees is the responsibility of the parents and it should be paid in time.
15. We expect you to attend all **parent-teacher meetings**. This is your opportunity to help us to improve.
16. Parents are requested to instil the habits of sending home-made foods in their lunch boxes. Junk food is totally prohibited in the School. On Fridays students are expected to bring only Vegetarian food.
17. Children should be escorted to and from school by parents or persons authorized by them.

PARENT - TEACHER WELL WISHER ASSOCIATION

(PTWA)

All parents are the members of the Parent Teacher Well-wisher Association. The annual subscription of Rs. 250/- shall be collected along with the first term fee.

The aims and objectives of the association are

- a. To understand the problems of the students, parents and teachers and help to find solutions
- b. To be in close touch with the pupil's progress, discipline, health, physical education, obedience to teachers, regularity in studies, etc
- c. To arrange meetings, seminars and cultural programmes for improving the relationship among parents, pupils and teachers.
- d. To raise funds for the specific purpose of the school's welfare.

E-support

The day to day activities of the school can be known from the interactive website www.naipunnya.edu.in./Mob. App Parents can use the "PARENT LOGIN PORTAL" in the school website with the user name and password given to their mobile phone number registered with the school. Term/Bus Fee can also be paid through the portal. Parents can also access the details of marks, exam, updated circulars, news, events, attendance, term fee/bus fee remittance details etc. through the same portal. Parents will be given important messages from the school via. SMS to the mobile number registered with the school. Parents are kindly advised to communicate to the school if there is any change in their phone number and e-mail ID.

INSTRUCTIONS TO BE FOLLOWED DURING EXAMS

1. Class I & II – 4 Work Sheets

Time Schedule:

Duration - 1 Hour

2. PRE-MIDTERM EXAM AND POST MIDTERM EXAM

Time Schedule:

Duration - 1 Hour

3. MIDTERM EXAMS AND ANNUAL EXAMS

Time schedule of the exam

Class III-V

Time Schedule:

Duration - 2 Hours

Class VI – VIII

Time Schedule:

Duration - 3 Hours

- 4.** The student will write his/her Name, Class and Division, Roll no & Date on the QP. On the Answer sheets the student will write only his/her Roll no, Class, Division, Date of the exam and the name of the Subject.
- 5.** Please inform the students that their handwriting should be neat and legible.
- 6.** The student shall ensure himself/herself that he/she will not involve in any malpractice during the exam.
- 7.** No pieces of paper should be carried to the exam room.
- 8.** Students are permitted to use writing pads, provided there is no scribbling on it.
- 9.** If a student is caught engaging in any form of malpractice will be liable for any disciplinary action.
- 10. The absentees can take the exam on another day for the reasons mentioned below:**
- i. If a student is unable to attend the exam due to medical issues, they may submit a medical prescription/certificate along with a letter addressed to the Principal.
 - ii. If the absence is due to a death in the family, the parent can provide a letter addressed to the Principal explaining the reason for the absence.

CALENDAR

2025-2026



JUNE 2025

Special Events : *Vidyarambham, Election, Investiture Ceremony*

| | | | |
|----|-----|---------|--|
| 1 | Sun | Holiday | |
| 2 | Mon | | School Re - opening - Vidyarambham, Assembly-XII A, Class Group Activities (CGA) |
| 3 | Tue | | Divine Liturgy, Blessing of the School |
| 4 | Wed | | |
| 5 | Thu | | Submission of Labelled books, Environment Day, Distribution of Kalotsav & CCA Forms |
| 6 | Fri | Holiday | Bakrid (Eid-UI Adha) |
| 7 | Sat | Holiday | |
| 8 | Sun | Holiday | |
| 9 | Mon | | Assembly-XII B, Pre-KG Vidyarambham, Pre - Mid Term Test (X) - 1, Club Activities |
| 10 | Tue | | Last date to remit bus fee without fine, Pre - Mid Term Test (X) - 2 |
| 11 | Wed | | LKG Vidyarambham |
| 12 | Thu | | Pre - Mid Term Test (X) - 3 |
| 13 | Fri | | Pre - Mid Term Test (X) - 4, CCA (Co-Curricular Activities) Inauguration |
| 14 | Sat | Holiday | |
| 15 | Sun | Holiday | Fathers' Day (Celebration on 16th June) |
| 16 | Mon | | Assembly-XII C, Pre - Mid Term Test (X) - 5, House Activities |
| 17 | Tue | | Parents' Meet-Classes I to V |
| 18 | Wed | | Parents' Meet-Classes VI to VIII |
| 19 | Thu | | Election-Meet the Candidate, Reading Day, Reading Week begins |
| 20 | Fri | | School Parliamentary Election, CCA |
| 21 | Sat | Holiday | International Yoga Day, World Music Day |
| 22 | Sun | Holiday | |
| 23 | Mon | | Assembly-XI A, Class Meetings |
| 24 | Tue | | |
| 25 | Wed | | |
| 26 | Thu | | Parents' Meet Classes UKG, International Day against Drug Abuse |
| 27 | Fri | | Parents' Meet - Classes IX to XII, Open House - X, CCA, Helen Keller's Birthday |
| 28 | Sat | Holiday | |
| 29 | Sun | Holiday | |
| 30 | Mon | | Assembly-XI B, Top Editorial Reporter-VIII, Investiture Ceremony, Book Review (VI & VIII), Club activities |



JULY 2025

Special Events : *Naipunnysav - Practices*

| | | | |
|----|-----|---------|--|
| 1 | Tue | | |
| 2 | Wed | | Feast Day Celebration - Executive Director |
| 3 | Thu | Holiday | St. Thomas Day, Feast Day - Rev. Dr. Bindo Kilukkan (Executive Director) |
| 4 | Fri | | Birthday - Mrs. Rajalakshmy M P (Principal), Divine Liturgy, CCA |
| 5 | Sat | Holiday | |
| 6 | Sun | Holiday | Muharam |
| 7 | Mon | | Assembly-XA, Monthly Test (XI & XII) - 1, Pre-Mid Term Test (IX) - 1, Club Activities |
| 8 | Tue | | Monthly Test (XI & XII) - 2, Pre-Mid Term Test (IX) - 2 |
| 9 | Wed | | Monthly Test (XI & XII) - 3 |
| 10 | Thu | | Monthly Test (XI & XII) - 4, Pre-Mid Term Test (IX) - 3, Last date to remit bus fee without fine |
| 11 | Fri | | Monthly Test (XI & XII) - 5, Pre-Mid Term Test (IX) - 4, World Population Day, CCA |
| 12 | Sat | Holiday | |
| 13 | Sun | Holiday | |
| 14 | Mon | | Assembly-X B, Pre-Mid Term Test (IX) - 5, House activities |
| 15 | Tue | | Pre-Mid Term Test (IX) - 6 |
| 16 | Wed | | |
| 17 | Thu | | Completion & Submission of Term - I Activities (X) |
| 18 | Fri | | CCA |
| 19 | Sat | Holiday | |
| 20 | Sun | Holiday | |
| 21 | Mon | | Assembly-X C, First human on Moon, Class Meetings |
| 22 | Tue | | Kindergarten - Celebration 1 |
| 23 | Wed | | |
| 24 | Thu | Holiday | Karkkidakavavu |
| 25 | Fri | | CCA |
| 26 | Sat | Holiday | |
| 27 | Sun | Holiday | |
| 28 | Mon | | Assembly-XI C, Top Editorial Reporter-X, House Activities |
| 29 | Tue | | Classes I & II - Celebration 1 |
| 30 | Wed | | Book Review (VII & X) |
| 31 | Thu | | Naipunnysav |



AUGUST 2025

Special Events : *Intramurals, Onam Celebration*

| | | | |
|----|-----|---------|---|
| 1 | Fri | | Naipunnyotsav |
| 2 | Sat | Holiday | |
| 3 | Sun | Holiday | |
| 4 | Mon | | Assembly-IX A, Distribution of Junior Kalotsav Forms (KG, I & II), CGA |
| 5 | Tue | | Inauguration of Intramurals - Friendly Match |
| 6 | Wed | | Mid Term Exam (X) - VE, Friendship Day, Hiroshima Day |
| 7 | Thu | | Divine Liturgy |
| 8 | Fri | | Mid Term Exam (X) - Computer Science, Parents' Meet & Open House - IX, CCA |
| 9 | Sat | Holiday | Nagasaki Day, Quit India Day |
| 10 | Sun | Holiday | |
| 11 | Mon | | Assembly-IX B, Mid Term Exam (X) - 1, Pre - Mid Term Test (III-VIII) - 1, Term Exam(XI & XII) - 1, Worksheet (I & II) - 1, Last date to remit bus fee without fine, Club Activities |
| 12 | Tue | | Pre - Mid Term Test (III-VIII) - 2, Worksheet (I & II) - 2 |
| 13 | Wed | | Mid Term Exam (X) - 2, Term Exam (XI & XII) - 2, Completion and Submission of Term - I Activities - IX |
| 14 | Thu | | Pre - Mid Term Test (III-VIII) - 3, Worksheet (I & II) - 3 |
| 15 | Fri | Holiday | Independence Day |
| 16 | Sat | Holiday | |
| 17 | Sun | Holiday | |
| 18 | Mon | | Assembly-IX C, Mid Term Exam (X) - 3, Worksheet (I & II) - 4, Pre-Mid Term Test (III-VIII) - 4, Term Exam (XI & XII) - 3, House Activities |
| 19 | Tue | | Pre-Mid Term Test (III-VIII) - 5, Worksheet (I & II) - 5 |
| 20 | Wed | | Mid Term Exam (X) - 4, Term Exam (XI & XII) - 4, LKG Counselling (2026-27) |
| 21 | Thu | | Pre-Mid Term Test (III-VIII) - 6, LKG Counselling (2026-27) |
| 22 | Fri | | Mid Term Exam (X) - 5, Term Exam (XI & XII) - 5, CCA |
| 23 | Sat | Holiday | |
| 24 | Sun | Holiday | |
| 25 | Mon | | Assembly-VIII A, Top Editorial Reporter-IX, Outreach programme - XII, Class Meetings |
| 26 | Tue | | Book Review (IX & V), Debate - House wise |
| 27 | Wed | | Onam - Competitions, KG Onam Celebration , Kindergarten closes for Onam Vacation |
| 28 | Thu | Holiday | Ayyankali Jayanthi |
| 29 | Fri | | Onam Celebration , School closes for Onam Vacation |
| 30 | Sat | Holiday | |
| 31 | Sun | Holiday | |



SEPTEMBER 2025

Special Events : *Teachers' Day, Sports Day*

| | | | |
|----|-----|---------|--|
| 1 | Mon | Holiday | |
| 2 | Tue | Holiday | |
| 3 | Wed | Holiday | |
| 4 | Thu | Holiday | |
| 5 | Fri | Holiday | Teachers' Day (Celebration on 11th September), Thiruvonam, Nabi Dinam |
| 6 | Sat | Holiday | |
| 7 | Sun | Holiday | Sree Narayana Guru Jayanthi, World Literacy Day |
| 8 | Mon | | School Re-opens after Onam Holidays, Assembly-VIII B, CGA |
| 9 | Tue | | Divine Liturgy |
| 10 | Wed | | Last date to remit 2nd Instalment fee & bus fee without fine, Mid Term Exam (IX) - VE |
| 11 | Thu | | |
| 12 | Fri | | Parents' Meet & Open House - X, Mid Term Exam (IX) - 1, CCA |
| 13 | Sat | Holiday | |
| 14 | Sun | Holiday | Sri Krishna Jayanthi, Hindi Day |
| 15 | Mon | | Assembly-VIII C, Mid Term Exam (IX) - 2, Club Activities |
| 16 | Tue | | Last date to submit Term 1 Activities (I-VIII) |
| 17 | Wed | | Mid Term Exam (IX) - 3 |
| 18 | Thu | | Outreach programme - X, Parents' Meet & Open House - XI |
| 19 | Fri | | Mid Term Exam (IX) - 4, CCA, Parents' Meet & Open House - XII |
| 20 | Sat | Holiday | |
| 21 | Sun | Holiday | Sree Narayana Guru Samadhi |
| 22 | Mon | | Assembly-VII A, Mid Term Exam (IX) - 5, House Activities |
| 23 | Tue | | Mid Term Exam (IX) - 6 |
| 24 | Wed | | |
| 25 | Thu | | |
| 26 | Fri | | Sports Day |
| 27 | Sat | Holiday | |
| 28 | Sun | Holiday | |
| 29 | Mon | | Assembly-VII B, Top Editorial Reporter-X, Class Meetings,
Junior Sports Day (I & II) |
| 30 | Tue | | Book Review (VI & VIII) |



OCTOBER 2025

Special Events : *Sahodaya Competitions (Arts & Sports), NPS Junior Kalotsav, Rosary Procession*

| | | | |
|----|-----|---------|---|
| 1 | Wed | Holiday | Mahanavami |
| 2 | Thu | Holiday | Vijayadasami, Gandhi Jayanthi |
| 3 | Fri | | Parents' Meet & Open House - IX, CCA |
| 4 | Sat | Holiday | |
| 5 | Sun | Holiday | |
| 6 | Mon | | Assembly-VII C, Mid Term Exam (III-VIII) - 1, Worksheet 2 (I & II)-1, Monthly Test (XI & XII) - 1, CGA |
| 7 | Tue | | Mid Term Exam (III-VIII) - 2, Worksheet 2(I & II)-2, Monthly Test (XI & XII)-2 |
| 8 | Wed | | Monthly Test (XI & XII) - 3 |
| 9 | Thu | | Monthly Test (XI & XII) - 4, Mid Term Exam (III-VIII) - 3, Worksheet 2 (I & II)-3, Worksheet 1 (LKG & UKG) -1 |
| 10 | Fri | | Monthly Test (XI & XII) - 5, Mid Term Exam (III-VIII)-4, Worksheet 2 (I & II)-4, Worksheet 1 (LKG & UKG) - 2, Last date to remit bus fee without fine |
| 11 | Sat | Holiday | |
| 12 | Sun | Holiday | |
| 13 | Mon | | Assembly-X A, Mid Term Exam (III-VIII) - 5, Worksheet 2 (I & II)-5, Worksheet 1 (LKG & UKG) - 3, CGA |
| 14 | Tue | | Mid Term Exam (III-VIII) - 6, Worksheet 2 (I & II)-GK, Worksheet 1 (LKG & UKG) - 4 |
| 15 | Wed | | Mid Term Exam (III-VIII) -Computer Science, Worksheet 2 (I & II)-Computer |
| 16 | Thu | | Mid Term Exam (III-VIII) - GK, Worksheet 2 (I & II)-VE |
| 17 | Fri | | Mid Term Exam (III-VIII) - VE, CCA |
| 18 | Sat | Holiday | |
| 19 | Sun | Holiday | |
| 20 | Mon | Holiday | Deepavali |
| 21 | Tue | | Assembly-X B, Completion and Submission of Term - II Activities (X) |
| 22 | Wed | | |
| 23 | Thu | | Outreach programme - IX |
| 24 | Fri | | Parents' Meet & Open House - XII, CCA |
| 25 | Sat | Holiday | NPS Junior Kalotsav (KG, I & II) |
| 26 | Sun | Holiday | |
| 27 | Mon | | Assembly-X C, Top Editorial Reporter-IX, Parents' Meet & Open House - XI, Class Meetings |
| 28 | Tue | | |
| 29 | Wed | | Last date to submit Projects & Records (XII) |
| 30 | Thu | | Outreach programme - XI |
| 31 | Fri | | Book Review (VII & X), Divine Liturgy, Rosary Procession , CCA |



NOVEMBER 2025

Special Events : *Childrens' Day, Annual Day Practices*

| | | | |
|----|-----|---------|---|
| 1 | Sat | Holiday | Open House (I-VIII), Kerala Piravi, All Saints' Day |
| 2 | Sun | Holiday | All Souls' Day |
| 3 | Mon | | Assembly-VIA, Post Mid Term Test (IX & X)-1, Monthly Test (XI)-1, Club Activities |
| 4 | Tue | | Post Mid Term Test (IX & X)-2, Monthly Test (XI)-2, Field Trip - I & II |
| 5 | Wed | | Monthly Test (XI)-3 |
| 6 | Thu | | Post Mid Term Test (IX & X)-3, Monthly Test (XI)-4, Field Trip - KG |
| 7 | Fri | | Post Mid Term Test (IX & X)-4, Monthly Test (XI)-5, CCA |
| 8 | Sat | Holiday | |
| 9 | Sun | Holiday | |
| 10 | Mon | | Assembly-VI B, Post Mid Term Test (IX & X)-5, Last date to remit bus fee without fine, House Activities |
| 11 | Tue | | Post Mid Term Test (IX)-6 |
| 12 | Wed | | |
| 13 | Thu | | Art & Craft Exhibition |
| 14 | Fri | | Childrens' Day, Friendly Match |
| 15 | Sat | Holiday | |
| 16 | Sun | Holiday | |
| 17 | Mon | | Assembly-IX C, CGA |
| 18 | Tue | | |
| 19 | Wed | | |
| 20 | Thu | | |
| 21 | Fri | | Parents' Meet & Open House - X, CCA |
| 22 | Sat | Holiday | |
| 23 | Sun | Holiday | |
| 24 | Mon | | Assembly-XI A, Top Editorial Reporter-VIII, Completion & Submission of Term 2 Activities (IX), CGA |
| 25 | Tue | | |
| 26 | Wed | | |
| 27 | Thu | | Divine Liturgy |
| 28 | Fri | | Book Review (V & IX), CCA |
| 29 | Sat | Holiday | |
| 30 | Sun | Holiday | |



DECEMBER 2025

Special Events : *Model Exams (X & XII), Annual Day, Exhibition, Christmas Celebrations*

| | | | |
|----|-----|---------|---|
| 1 | Mon | | Assembly-XI B, Model Exam - I (X & XII) - 1, CGA |
| 2 | Tue | | |
| 3 | Wed | | Model Exam - I (X & XII) - 2 |
| 4 | Thu | | Annual Day |
| 5 | Fri | | Annual Day |
| 6 | Sat | Holiday | |
| 7 | Sun | Holiday | |
| 8 | Mon | | Assembly-XI C, Club Activities |
| 9 | Tue | | Model Exam - I (X & XII) - 3 |
| 10 | Wed | | Last date to remit bus fee without fine, Parents' Meet & Open House - IX |
| 11 | Thu | | Model Exam - I (X & XII) - 4, Divine Liturgy |
| 12 | Fri | | Exhibition |
| 13 | Sat | Holiday | |
| 14 | Sun | Holiday | |
| 15 | Mon | | Assembly-IX A, Model Exam - I (X & XII) - 5, Parents' Meet & Open House - XI, Submission of Projects & Records-XI, House Activities |
| 16 | Tue | | Model Practical (XII) - 1 |
| 17 | Wed | | Model Practical (XII) - 2 |
| 18 | Thu | | Model Practical (XII) - 3, KG Christmas Celebrations , Kindergarten closes for Christmas Holidays |
| 19 | Fri | | Christmas Celebrations , School closes for Christmas Holidays |
| 20 | Sat | Holiday | |
| 21 | Sun | Holiday | |
| 22 | Mon | Holiday | |
| 23 | Tue | Holiday | |
| 24 | Wed | Holiday | |
| 25 | Thu | Holiday | Christmas |
| 26 | Fri | Holiday | |
| 27 | Sat | Holiday | |
| 28 | Sun | Holiday | |
| 29 | Mon | | School Re-opens after Christmas Holidays Assembly-IX B, Top Editorial Reporter-, CGA |
| 30 | Tue | | |
| 31 | Wed | | Parents' Meet & Open House-XII, CCA, Model Practical (XII) - 4, Practical Exam. (XI) - 1 |



JANUARY 2026

Special Events : Practical Exams-XII, Model Exams (X & XII), Parents' Day, Class Picnics, KG Sports Day

| | | | |
|----|-----|---------|--|
| 1 | Thu | Holiday | New Year |
| 2 | Fri | Holiday | Mannam Jayanthi |
| 3 | Sat | Holiday | |
| 4 | Sun | Holiday | |
| 5 | Mon | | Assembly-VI C, Model Exam - II (XII) - 1, Practical Exam (XI)-2, CGA |
| 6 | Tue | | Practical Exam (XI)-3 |
| 7 | Wed | | Model Exam - II (XII) - 2, Practical Exam (XI)-4, Term Exam (IX) - VE |
| 8 | Thu | | Divine Liturgy |
| 9 | Fri | | Model Exam - II (XII) - 3, Term Exam (IX) - 1, Term Exam (XI) - 1, Parents' Meet & Open House - X, CCA |
| 10 | Sat | Holiday | Parents' Day , Last date to remit 3rd Instalment fee & bus fee without fine |
| 11 | Sun | Holiday | |
| 12 | Mon | | Assembly-VIII A, Model Exam - II (XII) - 4, Term Exam (IX) - 2, Term Exam (XI) - 2, Post Mid Term Test (III-VIII)-1, Worksheet 3 (I & II) -1, CGA |
| 13 | Tue | | Worksheet 3 (I & II) - 2, Post Mid Term Test (III-VIII) - 2 |
| 14 | Wed | | Model Exam - II (XII) - 5, Term Exam (IX) - 3, Term Exam (XI) - 3 |
| 15 | Thu | | Worksheet 3 (I & II) - 3, Post Mid Term Test (III-VIII) - 3 |
| 16 | Fri | | Worksheet 3 (I & II) - 4, Post Mid Term Test (III-VIII) - 4, Term Exam (IX) - 4, Term Exam (XI) - 4, CCA |
| 17 | Sat | Holiday | |
| 18 | Sun | Holiday | |
| 19 | Mon | | Assembly-VIII B, Worksheet 3 (I & II) - 5, Model Exam - II (X) - 1, Post Mid Term Test (III-VIII) - 5, Term Exam (IX) - 5, Term Exam (XI) - 5, CGA |
| 20 | Tue | | Post Mid Term Test (III-VIII) - 6 |
| 21 | Wed | | Model Exam II (X) - 2, Term Exam (IX) - 6 |
| 22 | Thu | | |
| 23 | Fri | | Model Exam II (X) - 3, KG Sports Day , CCA |
| 24 | Sat | Holiday | |
| 25 | Sun | Holiday | |
| 26 | Mon | Holiday | Republic Day |
| 27 | Tue | | Assembly-VIII C, Top Editorial Reporter-VIII, Model Exam - II (X) - 4, Class Picnic - I to IV |
| 28 | Wed | | Last date to submit Term 2 Activities (I-VIII), Class Picnic - V & VI |
| 29 | Thu | | Model Exam II (X) - 5, Parents' Meet & Open House - IX, Class Picnic - KG, VII & VIII |
| 30 | Fri | | Parents' Meet & Open House - XI, Martyr's Day, Book Review (VII & VIII), CCA |
| 31 | Sat | Holiday | |



FEBRUARY 2026

Special Events : **Revision, CBSE Exam (X & XII)**

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|----|-----|---------|---|
| 1 | Sun | Holiday | |
| 2 | Mon | | Assembly-VII A, Class Meetings |
| 3 | Tue | | |
| 4 | Wed | | |
| 5 | Thu | | Divine Liturgy |
| 6 | Fri | | Open House-X, Classes I & II - Celebration 2 , CCA |
| 7 | Sat | Holiday | |
| 8 | Sun | Holiday | |
| 9 | Mon | | Assembly-VII B, TR-VIII C, CGA |
| 10 | Tue | | Last date to remit bus fee without fine |
| 11 | Wed | | |
| 12 | Thu | | |
| 13 | Fri | | Kindergarten - Celebration 2 , CCA |
| 14 | Sat | Holiday | |
| 15 | Sun | Holiday | Maha Shivarathri |
| 16 | Mon | | Assembly-VII C, CGA |
| 17 | Tue | | |
| 18 | Wed | | |
| 19 | Thu | | |
| 20 | Fri | | CCA |
| 21 | Sat | Holiday | Mother Language Day |
| 22 | Sun | Holiday | |
| 23 | Mon | | Assembly-XI A, Top Editorial Reporter-IX, CGA |
| 24 | Tue | | |
| 25 | Wed | | |
| 26 | Thu | | |
| 27 | Fri | | Book Review - IX, CCA |
| 28 | Sat | Holiday | |



MARCH 2026

Special Events : CBSE Exam. (X & XII), Annual Exams (KG-VIII), UKG Convocation

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|----|-----|---------|---|
| 1 | Sun | Holiday | |
| 2 | Mon | | Assembly-XI B, CGA |
| 3 | Tue | | |
| 4 | Wed | | Annual Exam (III - VIII) - Computer Science |
| 5 | Thu | | Annual Exam (III - VIII) - VE, Worksheet 4 (I & II) - VE, Divine Liturgy |
| 6 | Fri | | Annual Exam (III - VIII) - G K, Worksheet 4 (I & II) - GK |
| 7 | Sat | Holiday | |
| 8 | Sun | Holiday | Women's Day |
| 9 | Mon | | Assembly-XI C, CGA, Annual Exam (III - VIII) - 1, Worksheet 4 (I & II) - Computer Science |
| 10 | Tue | | Last date to remit bus fee without fine |
| 11 | Wed | | Annual Exam (III - VIII) - 2, Worksheet 4 (I & II) - 1, Worksheet 2 (LKG & UKG) - 1 |
| 12 | Thu | | |
| 13 | Fri | | Annual Exam (III - VIII) - 3, Worksheet 4 (I & II) - 2, Worksheet 2 (LKG & UKG) - 2 |
| 14 | Sat | Holiday | |
| 15 | Sun | Holiday | |
| 16 | Mon | | Assembly-IX A, CGA, Annual Exam (III - VIII) - 4, Worksheet 4 (I & II) - 3, Worksheet 2 (LKG & UKG) - 3 |
| 17 | Tue | | Annual Exam (III - VIII) - 5, Worksheet 4 (I & II) - 4, Worksheet 2 (LKG & UKG) - 4 |
| 18 | Wed | | |
| 19 | Thu | | Annual Exam (III - VIII) - 6, Worksheet 4 (I & II) - 5,
Feast Day - Rev. Fr. Christy Madathil (Asst. Executive Director) |
| 20 | Fri | Holiday | Eid-UI-Fitr |
| 21 | Sat | Holiday | UKG-Convocation |
| 22 | Sun | Holiday | World Water Day |
| 23 | Mon | | Assembly-IX B, CGA |
| 24 | Tue | | |
| 25 | Wed | | |
| 26 | Thu | | Birthday - Rev. Dr. Bindo Kilukkan (Executive Director) |
| 27 | Fri | | |
| 28 | Sat | Holiday | Open House (KG-IX) |
| 29 | Sun | Holiday | |
| 30 | Mon | | Assembly-IX C, CGA |
| 31 | Tue | | School closes for Summer Vacation |



APRIL 2026

Special Events : *HOLIDAYS & EASTER*

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|----|-----|---------|-------------------|
| 1 | Wed | Holiday | |
| 2 | Thu | Holiday | Maundi Thursday |
| 3 | Fri | Holiday | Good Friday |
| 4 | Sat | Holiday | |
| 5 | Sun | Holiday | Easter |
| 6 | Mon | Holiday | |
| 7 | Tue | Holiday | |
| 8 | Wed | Holiday | |
| 9 | Thu | Holiday | |
| 10 | Fri | Holiday | |
| 11 | Sat | Holiday | |
| 12 | Sun | Holiday | |
| 13 | Mon | Holiday | |
| 14 | Tue | Holiday | Ambedkar Jayanthi |
| 15 | Wed | Holiday | Vishu |
| 16 | Thu | Holiday | |
| 17 | Fri | Holiday | |
| 18 | Sat | Holiday | |
| 19 | Sun | Holiday | |
| 20 | Mon | Holiday | |
| 21 | Tue | Holiday | |
| 22 | Wed | Holiday | |
| 23 | Thu | Holiday | |
| 24 | Fri | Holiday | |
| 25 | Sat | Holiday | |
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| 30 | Thu | Holiday | |
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MAY 2026

Special Events : **FEAST DAY**

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|----|-----|---------|---|
| 1 | Fri | Holiday | May Day - International Workers' Day |
| 2 | Sat | Holiday | |
| 3 | Sun | Holiday | World Solar Energy Day |
| 4 | Mon | | |
| 5 | Tue | | |
| 6 | Wed | | Feast of St. Dominic Savio, School Patron |
| 7 | Thu | | |
| 8 | Fri | | |
| 9 | Sat | Holiday | |
| 10 | Sun | Holiday | |
| 11 | Mon | | Last date to remit 1st installment fee without fine (2026-2027),
Birthday - Rev. Fr. Christy Madathil (Asst. Executive Director) |
| 12 | Tue | | Mothers' Day |
| 13 | Wed | | |
| 14 | Thu | | |
| 15 | Fri | | World Family Day |
| 16 | Sat | Holiday | |
| 17 | Sun | Holiday | |
| 18 | Mon | | |
| 19 | Tue | | |
| 20 | Wed | | |
| 21 | Thu | | |
| 22 | Fri | | |
| 23 | Sat | Holiday | |
| 24 | Sun | Holiday | Commonwealth Day |
| 25 | Mon | | |
| 26 | Tue | | |
| 27 | Wed | | Bakrid (Eid-UI Adha) |
| 28 | Thu | | |
| 29 | Fri | | |
| 30 | Sat | Holiday | |
| 31 | Sun | Holiday | World Anti-Tobacco Day |

ESSENTIAL PREPARATION

The countdown has begun for the beginning of the school year.

- are you fully prepared ?

Firstly, have you got your tools of trade ready

- (the basics)
 - have you purchased your text books and stationery?
 - Is your equipment ready?
 - Pens, pencils, rulers, erasers
 - Folders, paper, Calculator and discs
 - Is your study area set up?
 - comfortable chair
 - desk
 - computer nearby
 - good lighting
 - your uniform ready?
 - Does it still fit you?
 - Is there any work or reading that you were required to complete over holidays?
 - Have you read your English book?
- It's an advantage.

Secondly, do you understand

- Your teachers' expectations of their courses
- The course outline
- Any special requirements

It is your responsibility to be prepared and it helps you to

- Have a "want to" and "can do" attitude
- Give it your best

*"Let he that would move the world ,
first move himself" Socrates.*

STUDY SESSIONS

To maximize your ability it is essential to

plan your study:

- it doesn't just happen.

Check your Year Level at least **1.50 hours** study is required at home daily for class 3, including weekends (examples)

The best way to do this is to break up the time into study sessions.

A study Session is **45** minutes in length and made up of : - 35 minutes full on uninterrupted work.

- 10 minutes break for a drink, loo, phone etc.

You will find that 35 minutes will test your concentration span.

- With practice you will be able to increase it.
- mark off each session as you complete it on your Study Log.

Planned Study Sessions are the building blocks of a successful study program.

Breaking your time up into smaller pieces helps your organization.

"Borrow time, don't steal it."

HOME WORK

Date :

Subject

Assignment

Parent's Signature

Date :

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STUDY TECHNIQUES & APPROACHES

HOW I LEARN

To learn effectively it is vital that you are

- Active
- Alert
- Enthusiastic
- In control

When studying you remember"

- 10% from reading
- 25 % from hearing
- 35 % from seeing
- 50% from both seeing and hearing
- 75 % from discussing
- 85% from experiencing something yourself
- 95% from teaching someone else.

Strive to explain, teach and discuss your subjects with:

- friends
- family
- teachers
- **your team**

" I do and I understand " Anon.

IN CLASS

Your attitude and application in class, determine your level of understanding.

Be alert

- listen closely and absorb the work
- think with your teacher.

Be involved

- be active and interested.
- Pre-read before class and have questions to answer.

Be prepared

- have your pens, books, stationery etc. ready.

Be thorough

- take notes in your own words with main points and key words.
- Listen for phrases that your teacher emphasizes and stresses : they are important.

As soon as you encounter a problem

- ask for help
- it will show your teacher that you are taking responsibility for your learning.

Be Strong

- Ignore and sit away from immature students.
- They won't accept the challenge and won't experience success

The harder you work, the more luck you have . "Anon

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STUDY TECHNIQUES & APPROACHES

PRIORITISING

There will be **more and more** activities requiring your time.

- the secret is to arrange them in order of importance.

- This is called **prioritising**

These activities fall into two categories

- those you have no choice in, the **musts**
- those you have a choice in, the **options.**

Must include – Study and homework, household jobs, family commitments .

Options include – T.V. socializing, leisure pursuits. Write a list of these activities indicating whether they are musts or options.

Put the **options** in order of importance:

- give this considerable thought
- get it right first time
- don't forget to include some time for quality leisure and relaxation.

Musts

.....

Options

.....

“Weigh up your options “ Anon

DEVELOPING WRITING

A skill that will enhance your writing ability is **drafting**

When you have planned and researched a topic:

- Write down the keywords and main points.
- Develop sentences from them.
- Link the sentences into paragraphs
- Ask your Team for their ideas.

Always use your computer to produce your piece of writing

- It makes editing easy
- Don't forget to use the spell and grammar Checker.
- Your first piece is called a **draft.**

Ask your parent, teachers , friends to read it and suggest **improvements:**

- in vocabulary
- structure
- phrasing

Type in the changes:

- You have produced another draft.

The Drafting Process builds quality into your writing

- make the most of it.

“Wisdom is not knowing what to do now, but what to do next.” Anon

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HOME STUDY ENVIRONMENT

To study effectively at home it is vital to have a special place to study.

It must be

- well lit.
- warm and well ventilated.
- Quiet, no loud music or TV
- Comfortable.
- Away from distractions.

Don't study on your bed

- Your mind relates bed to sleep
- You won't absorb much of the subject matter.

When studying

- wear warm loose fitting clothes
- keep your feet warm.

Keep your study area:

- neat and tidy.
- Well equipped with pens, rulers, erasers and paper.
- Have a computer close at hand.

When reading for leisure don't use your study area

- keep it exclusively for study

Always have a glass of water on your desk

- it helps your concentration.

"Little things make the difference." Anon.

TV, MUSIC, TELEPHONE

To absorb and understand the subject matter you must be

- focused, alert and interested.
- Concentrating and giving your fullest attention.
- Very active mentally.

No one on this planet can study effectively in front of TV

- Your brain cannot take in information from in its right sense.

At times, soft background music is OK to cover other distractions.

But, loud music severely reduces your ability to concentrate.

- It's a proven fact
- Don't think that you are different.

Work out times with your friends when to phone or chat on the net.

- It's good time management.
- Interrupting Study sessions reduces what you learn.
- Be determined and stick to the agreed times.

There is plenty of time for TV, music and telephone when you stick to your study timetable.

"Commonsense goes a long way". Anon

HOME WORK

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STUDY TECHNIQUES & APPROACHES

THE LIBRARY

There is a wealth of knowledge available in your school library.

To improve your research you must learn how to access this information.

Ask the Librarian to show you how to use:

- the catalogues
- the databases
- the filing and retrieval systems
- the library card
- the Reading Club

Technology is being used more and more in Libraries to store and access information.

- learn to use computer catalogues.

Be aware of what is happening.

When in doubt, ask the Librarian immediately.

- Getting to know your Librarian will benefit your progress.

"The doors of knowledge are marked

PUSH" – Anon

HOME WORK

Work to be completed outside the classroom at home is an essential part of the learning chain.

Homework serves three main purposes:

- it provides you with a challenge

Learn to complete work on your own, for reinforcing your knowledge and understanding

- it engraves the subject matter in your mind .
- any problems that need explanation will show themselves; see your teacher next day.
- It makes you organize your time and priorities your activities.
- It allows you to practise and repeat concepts and skills learned.

Always write down any homework in your diary immediately.

- it is easy to forget.
- Always cross off each session on your Study Planner.
- It gives you a feeling of control.

" Practice makes perfect." Anon

HOME WORK

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RELATIONSHIP

FRIENDS AND MAKING FRIENDS

Having a good close group of friends is a real benefit because you can:

- celebrate good times together
- discuss problems and issues
- support each other when things don't go well.
- Study together and help each other

A true friend will accept and respect you as you are.

- They like you for you

When you meet new people remember to :

- always be yourself
- not promote some unrealistic image
- don't try to impress

It is essential that they like the real you.

The Golden Rule in mixing with people is "Treat others the way you like to be treated"

Promoting different images to the world shows that :

- you are not happy with yourself
- perhaps lack confidence

You are a person of worth : believe it.

"A friend is someone who accepts you the way you are" Anon

MY PEER GROUP

The students you mix with are your peer group and are important players in your team.

It is vital for you to have clear and definite goals to aim for and personal rules to live by.

When you feel pressured by your Peer Group to do something.

- speak up if you don't want to do it.
- Have the confidence to believe in yourself
- See your family and teachers for support.

Having the self Control and self Discipline to

- be yourself
- do what you want to do
- ignore Peer Group pressure are essential to your success.

The challenges – it's your life, you direct it

- be in total control
- your friends will respect you for standing for what you believe is right.

"It is always easier to fight with your principle than to live up to them" Anon

HOME WORK

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RELATIONSHIPS

TEACHERS

You may sometime believe that certain teachers don't like you because :

- You mistake their advice for criticism
- You don't understand their expectations of you or for their course.

Your teachers want to see you learn:

- They are interested in your progress.
- Use their knowledge and expertise to build your understanding
- They will teach at their best when the class is willing to learn.

It is better to ask dumb questions than make dumb mistakes.

Ask for extra help at lunchtimes, before and after school.

- It shows a ' want to ' attitude
- Clears concepts in your mind for working alone at home

In class show them that:

- you want to learn
- are actively involved
- you are prepared to take responsibility for yourself.

Your teachers are key players in your Team.

"You can't teach a person anything, you can only help them discover in themselves". Anon

MY FAMILY

Your parents older brothers and sisters often have the skills to:

- develop your subject understanding
- show you new techniques to use.
- Suggest ideas/topics for essays.
- Improve your spelling and vocabulary
- Discuss problems you encounter.

Too often their **advice** is mistaken by you to be **criticism**.

- make the most of their experience, it's very useful.
- They want to see you be successful.

Beware of younger brothers and sisters:

- they don't realize the importance of your work
- keep it well out their reach.

Make the most of our family's experience and skills

- use **Family Power**

"One for all and all for one ." Anon

HOME WORK

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SPORT AND LEISURE

Participating in quality sport and leisure is vital.

It allows you to:

- clear your mind
- reduce stress
- develop another skill
- improve fitness and body tone and flexibility
- build friendships.

Extending yourself in another area

besides study builds your self esteem.

- be prepared to try different activities
- you may surprise yourself

Be aware that many leisure activities and training for sport can be time consuming

You must find a sensible balance.

This highlights the need for a well

managed Study Timetable.

“Active and alive, live it.” Anon

DEVELOPING A STUDY TIME TABLE

To reach both your personal and academic potential an efficient **Study Time table** is essential to arrange

- the musts
- the options
- Study Sessions

On a blank Study Timetable fill in the **musts**.

Next put in your first 3 options.

Then, Your Study Sessions daily including the weekend.

If you have difficulty fitting everything in then one of your **options** will have to go

On the other hand you may be able to include another **option**.

Be very honest with yourself.

It is important to set aside time for revision in each of your subjects: 30 minutes in each subject weekly.

Every Sunday night check that your Study Timetable is suitable for the upcoming week.

Look at the sample Study Timetable for ideas on designing your own.

Photocopy blank study Time tables as you need them.

*“Luck is the result of good planning “
Anon.*

HOME WORK

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TEST/EXAM PREPARATION

Before you sit a test/exam you must be prepared

- **Know the format**
- Multiple choice?
- Essays?
- Short answer?
- **Know the time available**
- Have the subject matter efficiently summarised under:
 - heading
 - key words
 - main points
 - plans of attack for Maths/Science problems.
- **Test** your knowledge and understanding with friends and family :
 - Discuss, justify, explain concepts
 - Question each other
 - Identify weaknesses and rectify them.

Be **systematic**

- plan your study
- put up posters at home with key information
- never just read when revising; take notes.

Draw mind maps

- try to see where it all fits in the “ big picture”

“When only your best will do” Anon

SITTING FOR TESTS/EXAMS

Being able to **demonstrate** your knowledge and understanding under test conditions is essential.

“**Freezing**” and “ **forgetting everything** ” during tests or exams is often caused by:

- lack of preparation
- poor understanding
- a revision that is not well organized
- not storing the information systematically in your brain.
- Not understanding the exam questions.

When sitting for tests/exams:

- Read the questions carefully
- Begin with the ones that you can do immediately; this will give you confidence
- Divide the number of marks into the time so that you know how long to spend on each question
- Always be positive with a “ can do” attitude; it will stimulate your memory
- Never leave an exam early; use all the time available.

Ask yourself often, How can I do better.

“ Anon

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Subject

Assignment

Parent's Signature

HOME WORK

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Subject

Assignment

Parent's Signature

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RECORD OF LIBRARY BOOKS

| Date of Issue | Title and Author | Date of Return |
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RECORD OF LIBRARY BOOKS

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RECORD OF LIBRARY BOOKS

| Date of Issue | Title and Author | Date of Return |
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MY DAILY PROGRAMME

Signature

Student

Parent / Guardian

Class teacher

(Please prepare a time table for your child)



The Executive Director

Naipunnya Public School

Paduapuram P O

Edakkunnu-683576

Residential Address :

.....

.....

Phone :

Mobile :

Dear Rev. Fr.,

SUB : SCHOOL EXCURSION/STUDY TOUR

I hereby give consent to my son/daughter to join the excursion/study tour arranged by the school. I am willing to accept any action taken against my ward by the management for the breach of any rule given by the school. I assure you that my ward will not carry any prohibited items like mobile phones, cameras or beverages of any sort for the tour.



Place of Tour Destination :

Date :

Time of Departure :

Aproximate time of arrival :

Money sent with : Rs

Signature of the Parent/Guardian

Name of the Student :

Std/Div..... Admn. No.....



Signature

(to be maintained by the Class Teacher)



Hall Ticket 2025 -26

FIRST SEMESTER

Name.....Std/ Div.....

Admn.No. No.....Code No.....has paid up all his fees
up to date and may be admitted to the Examination.

.....

Class teacher's Signature

.....

Principal's Signature

Preserve and produce at each session of the Exam

.....



Hall Ticket 2025 -26

SECOND SEMESTER

Name.....Std/ Div.....

Admn.No. No.....Code No.....has paid up all his fees
up to date and may be admitted to the Examination.

.....

Class teacher's Signature

.....

Principal's Signature

Preserve and produce at each session of the Exam

.....



EXAMINATION TIME TABLE - FIRST SEMESTER

| DATE | TIME | SUBJECT |
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Teacher's Signature

Parent's Signature

EXAMINATION TIME TABLE - SECOND SEMESTER

| DATE | TIME | SUBJECT |
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Teacher's Signature

Parent's Signature

IRREGULARITY RECORD

| DAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR |
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LD-LANGUAGE DEFAULTER, SD-SHABBILY DRESSED, UB-UNDESIRABLE BEHAVIOUR

LATE COMING

| DAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR |
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NON - ATTENDANCE AND LEAVE RECORD

.....

Specimen Signature of Parent/Guardian

[illegible]

A : Leave

**RECORD OF LATE ATTENDANCE / EXEMPTIONS FROM DRILL /
NO UNIFORM/HAIR / SHOES/ SOCKS / UNTIDY**

[illegible]

L : Late Attendance D : Exemption from Drill U: No Uniform
H: Untidy Hair S : Dirty Socks/Shoes ID Card

RECORDS OF CASH REMITTANCE THROUGH THE CLASS TEACHER

[illegible]

TIME TABLE

| Periods | I | II | III | IV | V | VI | VII | VIII |
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| Monday | | | | | | | | |
| Tuesday | | | | | | | | |
| Wednesday | | | | | | | | |
| Thursday | | | | | | | | |
| Friday | | | | | | | | |



WISDOM

"Get wisdom, get understanding;

do not forget my words

or turn away from them.

Do not forsake wisdom,

and she will protect you; love her,

and she will watch over you.

Wisdom is supreme;

therefore get wisdom."

(Proverbs 4:5-7)

NAIPUNNYA PUBLIC SCHOOL

An ISO 9001:2015 Certified Institution

A Project of the Archdiocese of Ernakulam- Angamaly
Senior Secondary, Affiliated to CBSE New Delhi (930610)
Paduapuram P.O., Edakkunnu. Angamaly, Kerala 683 576

Tel . +914842450450, 2450850, 7736450450

E-mail : info@naipunnya.edu.in www.naipunnya.edu.in